

## Minutes of Holy Trinity Parish Pastoral Council Meeting

Held at Holy Cross Church, 7.30pm Wednesday 11 April 2018

**Present:** Andrew Gunn, Fr Ephrem, Fr Gregory, Ray Whelan, Justine Samson, John Rogers, Barry Brook, Pat Dunn

(Minutes Jenny O'Brien)

**Apologies:** David Sullivan, James Heffernan (late 8.30p.m.), Va'a Lotovale

ITEM OF DISCUSSION	ACTION
<p>The meeting opened with prayer led by Justine</p> <p>Congratulations to Fr Ephrem for 25 years in religious life.</p> <p>Combined Parish Mass 10 a.m. 27 May on Feast of Holy Trinity to be followed by a celebratory lunch for this event in the hall, with parishioners bringing plates including a recognition and celebration of Fr Ephrem's anniversary</p>	<p><b>Communicate with parishioners to be involved in this with food</b></p>
<p>St Anthony's liturgy meeting – no representatives of the Aulotu could come to the meeting because of a death in their community</p> <p>It was suggested that the primary schools get involved on 5<sup>th</sup> Sundays of the month during school term time (excluding 29 July Confirmation Sunday)</p> <p>It was suggested the three Principals are invited to the next meeting for a brief discussion.</p>	<p><b>The three Principals are invited to the next meeting for a brief discussion</b></p>
<p><b>Annette Bridgman</b> joined the meeting at 8p.m.</p> <p>To present her proposal to support refugee families in our Parish and to see if this is a priority activity for the Parish. Also to see how much financial support the parish could provide for a year's commitment.</p> <p>Andrew recognised the expertise that Annette and her team have, and the importance of not losing that.</p> <p>Annette explained the stages of setting up the house, purchasing goods and so forth. The current account holds \$325. The Parish would need to commit to raise approximately \$1500 to set up a house for 3-4 people.</p> <p>It was suggested that as our support key is aimed at St Vincent de Paul, this is an ideal opportunity for the Parish to act. Andrew suggested we aim for \$4500 but Annette suggested we aim for \$1500 and then say, let's keep going.</p> <p>Annette has a process to collect, shop, collect more to set up a house lot as soon as a house is available.</p>	<p><b>Annette to draft the proposal for the Parish to move forward in terms of communication</b></p>

<p>Andrew suggested we set up requests for a support/set up team. There is a good formula set up to work with. This would need to be checked with Brendan Quirke. Preferred timing: communication through May and June with <b>the hope</b> that the target could be met by June. The Parish will start asking for donations on the 6 May, and carry that through May and June. This is an act of JOY.</p>	
<p>James attended the Diocesan Chairpersons' Meeting and the points covered in that meeting were shared  <b>POLICE VETTING:</b> Andrew considered whether all people who work with young children or vulnerable adults are police vetted. This includes tutors of children's liturgy, distribution of the Eucharist to the sick etc.</p> <p><b>ATTENDANCE AT WORKSHOPS:</b> generally one member of the parish at least would attend</p> <p>Question: why is there no longer a Diocesan rep attending any of our meetings?</p>	<p><b>Reassurance needs to be provided that volunteers who work with vulnerable people are listed and vetted with the Parish priest and secretary.</b></p> <p><b>LITURGY committee check attendance at workshops on liturgy</b></p> <p><b>Find out if there is still a Diocesan rep to attend any of our meetings?</b></p>
<p><b>Minutes of the last meeting:</b>  Nick Crang and David Monastra met with Michael McGoff as concerned parishioner about 'limited use'  Pat asked that we have easy access to the document explaining this – Ray will look for this  It was asked who decides on the use of the Church as the Holy Cross First Communion only concerns 5 children (11 Nov).  Finance committee committed to paying for an assessment this month, on Holy Cross Church to get it to 65%</p> <p>Fr Ephrem stated that we need representation between committees, Finance/Pastoral/Liturgy</p> <p>Will the engineer's report be available to the parishioners? It was stressed that communication be improved between Committees and the parish, with the precautionary concern about the content of News and Views being checked by leadership groups in the Parish. It has taken some points in a counter-productive direction and we need to see if it is meeting its original purpose of evangelisation and calling people back to the church. Jenny will meet with Kim to discuss the format</p>	<p><b>Justine to request a review of the individual situation for Holy Communion in 2018 at Holy Cross</b></p> <p><b>Request that a member of the Finance Committee can address a meeting soon to brief the PPC on the situation with Holy Cross AND parishioners be kept up to date</b></p> <p><b>News and Views needs to be checked</b></p>

<p>and content (avoiding issues that have not yet been decided yet). So the N and V is a forum, as is the website and newsletter – evaluate if we need it, and we don't want to lose Kim's energy at the same time. Jenny to work with Kim.</p>	<p><b>and given the green light by parish priest</b></p>
<p>Fr Ephrem asked about St Patrick's celebrating 100 years (considering we are now one parish). Ray said it should be recognised for the people, and will take leadership with John to ensure this happens.</p>	<p><b>Ray and John to work on centenary St Pat's</b></p>
<p>Andrew wishes to step away from Chair of pastoral council and focus on liturgy. He is concerned that we have not achieved as much as he hoped, however other members pointed out that things have been moving forward, and that this is a process and rich development, rather than a set of results. Fr E. called it a journey towards unity and co-operation.</p> <p>Barry suggested we decide what we should be doing as a Parish Council, and discuss this and then sort out our actions and priorities, if we wish to seek satisfaction in the role. He suggested strongly that we need a Parish Manager to oversee and manage activities in the parish. There was concern that money earmarked for building project in Miramar has never surfaced.</p> <p>There was discussion about the process for getting people to join the Parish council, either by interview by Parish Priest and Chair or general assembly and election. The focus needs to be how we can move forward as a committee. Andrew can help with the liturgy group and is keen to do this. He needs people to take over the communications and focus on what are we going to <b>do</b> in the future, what are our priorities.</p>	<p><b>Review of roles in PC and how to improve outcomes</b></p> <p><b>Election of Chair</b></p>
<p>Thank you note to Patricia O'Donnell for Easter liturgy work and Justine Samson for the dinner</p>	
<p><b>The Meeting closed at 9.58 p.m. with thanks to the Chair</b>  <b>The next meeting will be at St Patricks on 2 May 2018</b></p>	