

## Minutes of Holy Trinity Parish Pastoral Council Meeting

Held at Holy Cross Church, 7.30pm Wednesday 6 December 2017

**Present:** Ray Whelan (in Chair), Fr Gregory, James Heffernan, Va'a Lotovale, Justine Samson, Pat Dunn, Barry Brook

(Minutes Jenny O'Brien)

**Apologies:** Andrew Gunn, Fr Ephrem, John Rogers, David Sullivan

| ITEM OF DISCUSSION  | ACTION   |
|---|--|
| The meeting opened with Prayer led by Justine   |  |
| <b>Apologies:</b> Andrew, Fr Ephrem, John, David  |  |
| <p><b>Minutes of last meeting/matters arising</b><br/>           There was supposed to be an invitation to the March 14 dinner (Synod people) in the thank-you notes. RSVPs will be forwarded 4 weeks prior.<br/>           It was asked why St Anthony's Mass has stayed at 10.30 and the answer was that we are waiting on a response from the people of Good Shepherd. A joint meeting is to be held in early February 18<br/>           Reminder to pass on Police Vetting form to Marianne<br/>           Passed Justine/James</p>   | Police vetting forms   |
| <p><b>Holy Cross Church upgrade:</b> looking for a costing to upgrade the church to 67% then a decision will be made about the future of the church. It has been asked if strengthening will include mezzanine floor (for future use).</p>  | Call for costing on church upgrade--Urgent   |
| <p><b>Correspondence:</b> Letter to Cardinal from Finance Committee requesting a spend authority on St Anthony's Church roof/Gascoigne Room – can be sprayed. Approx. cost \$25,000<br/>           St Patrick's Presbytery: a meeting was held, only about 6 St Patrick's people came to the meeting. It is to be demolished, awaiting approval from Cardinal John Dew. Cost: \$225,000. Will someone be checking the wood interior to see if it has value?<br/>           It was suggested that we trust the Finance Committee on this.</p>  | Value of wooden interior?  |
| <p><b>Communication re restricted use of Holy Cross Church:</b><br/>           The Children's Mass will be moved to HC School. The decision should have been made earlier than 11 November (and the liturgy committee has expressed its concern about the lateness of the move, and Fr Gregory said they should have been consulted about the decision, rather than told). There is no piano/organ at the school. Apparently Holy Cross School will organise this Christmas Children's Mass activity (but not the actual 'bones' of the Mass such as chalices etc) with David Sullivan. It was asked if the Mass could have been at St Anthony's but apparently the numbers expected are too big.</p> | <p><b>Does David need assistance with the liturgy for the Children's Christmas Mass?</b><br/> <b>Ray to ask David.</b></p> |

|  |  |
|--|--|
| <p>Fr Gregory pointed out that other church denominations and two weddings are booked. There must be a question about whether these activities continue to be allowed at HC Church.</p> <p>Someone needs to be at the church to direct people along to Holy Cross Mass in person on Christmas Eve.</p> <p>It was suggested David Monastra update HC parishioners with information about the building situation, because he can answer questions satisfactorily.</p> <p>A challenge we face is that we communicate information, but it is often forgotten or passed over by the parishioners, and then it appears that the council 'is secretive'. Ray will arrange for a letter in the newsletter based on the recommendations from us all.</p> <p>Has there been advice from the Archdiocese about HC and safety and building? It was suggested the parish make a positive move in the new Year to show HC that things are happening.</p> | <p>Committee members are happy to help out.</p>                                    |
| <p><b>Good Shepherd discussion:</b> There was a meeting with the aulotu, Fr Ephrem and Andrew Gunn, and a decision was made to wait until Easter. There will be a meeting between St Anthony's and Good Shepherd in February.</p> <p>The St Anthony's community is keen to welcome the full participation of the aulotu down at St Anthony's church.</p>   |  |
| <p><b>Liturgy committees and holidays:</b> all under control (the newsletter entry that said 'tbc' about children's Christmas Mass should have said 'venue tbc')</p>   |  |
| <p><b>Sacramental Programme 2018:</b> Confirmation moved from late June to possible 29 July. Anna Meuli is stepping down from the role at St Patrick's. Tricia O'Donnell will take the registrations and so on at the start of the year while looking for a replacement tutor.</p> <p>Fr Ephrem asked for reconciliation to take place with a joint parish action. St Anthony's apparently not keen on joining in. One big group for training can be overwhelming for tutors but a joint service could be on the cards.</p>  | <p>A <b>thank you</b> to be organised for Anna Meuli. Flowers to be organised.</p> |
| <p><b>Emergency procedures for churches:</b> an archdiocese meeting was held to educate us about this. Ray attended. One church has a 'mass manager' who is in charge and who knows what to do should there be an emergency. It was suggested three or four regular attenders at each Mass should be trained to cope with emergency situations Safety procedures should be explained to parishioners a couple of times a year.</p>   | <p>Make a plan to train some people.</p>   |

|  |  |
|--|--|
| <p>Barry said a booklet had been made several years ago at St Anthony's.<br/>Are safety procedures explained to those who rent the halls?</p>  |  |
| <p><b>Alpha programme update:</b> David M is thinking seriously about whether this was really successful and whether the effort of the leaders is utilised most valuably. What do we have to offer that can attract people here? Or can we advertise more successfully in various ways, using Facebook, other kinds of notice? Or should we combine with other religious denominations? OR should we just have more fun? We are not having enough fun.</p>   |  |
| <p><b>Thank you notes:</b><br/>Alan Mansell general maintenance and tidying up the HC environment<br/>Kim, John, David, Ruth for running Alpha programme<br/>Margaret Mansell and Kathleen Peoples – Happy Hour<br/>Margaret O'Sullivan for updating parish roll, mail-outs, news and views work<br/>Julie Marshall – Thursday Friends<br/>Anna Meuli – sacramental programme at St Patrick's<br/>Maree Stacey – sacristan duties at HC<br/>Bernadette Hyland – St Patrick's<br/>Andrew Greening – St Patrick's<br/>Lisa Small – Children's Liturgy organisation at HC<br/>Rosemary Lavea – altar serving<br/>Peter Jack – newsletters, prayers etc at Good Shepherd<br/>Leona Foster and Judith Sullivan – working with St Patrick's School<br/>Denise Johnson for cleaning St Anthony's with senior students</p> |  |
| <p><b>General business:</b> how much information is given out to us, as the parish council from the finance committee, and how are people selected to undertake work on behalf of the parish – are volunteers consulting with experts? cIf decisions need to be made, can the parish council be consulted more successfully?<br/>Could finance committee minutes be sent to the parish council members?</p>  |  |

The meeting closed at 9.10 p.m.

The next meeting will take place on Wednesday 7 February at St Patrick's upstairs meeting room.