

Minutes of Holy Trinity Parish Pastoral Council Meeting

Held at St Patrick's Meeting Room, 7.30pm Wednesday 8 August 2018

Present: Ray Whelan (Chair), Pat Dunn, Fr Ephrem, James Heffernan, Justine Samson, Barry Brook, Andrew Gunn, Fr Gregory, Fr Paul

ITEM OF DISCUSSION	ACTION
The meeting opened with Prayer led by Justine	
Apologies: John Rogers, David Sutherland	
<p>The meeting commenced with a general discussion on a presentation from Nick Crang and Matthew Blair at the July meeting where we were briefed on several scenarios on what the parish finances may look like over an extended time frame. In general it will be more advantageous to the parish to earn revenue from assets rather than disposing of them.</p> <p>Minutes of last meeting/matters arising: News and Views – Ray has emailed Kim suggesting that the News and Views be published 4 or 5 times per year rather than monthly. Also suggested editorial content should include a school feature per issue. No action has been taken yet.</p> <p>Parish Register – No further progress has been made however we need to update the parish register. Members of the Parish Council and Finance Committee need to look at it first and remove any names that are known to be deceased or have moved out of the Parish and confirm those that are known active members. The Alpha group have mailed to approximately 850 households in the parish and we need to monitor any rejected addresses as a first step.</p> <p>Parish Manager – A Job Description, Employment Agreement and a suggested Job Advertisement has been circulated and Pat will have a final look at the content. When finalised, a copy will be sent to the Finance Committee for their information. We propose to advise parishioners of our intention to advertise this position and our reasons behind our decision at all Masses on the weekend of 18/19 August. Ray will provide members with some draft wording for this communication. The position will be advertised in the Sunday newsletters at Holy Trinity (18/19 August), St Josephs, St Anne's, St Francis de Sales, Welcome magazine and Holy Trinity website. The closing date for the position will be Sunday 30 September 2018</p>	<p>Fr Ephrem and Marianne to make a start on this</p> <p>Marianne/Ray to advertise the job when wording approved</p>

<p>St Vincent de Paul – No progress has been made on this fundraising project for the refugee re-homing projects. An annual report has been received from Brendan Quirk and will be displayed on our church notice boards.</p>	<p>Andrew to talk to Annette.</p>
<p>Holy Cross Church upgrade: We are awaiting an engineers costing to improve the Holy Church building to an acceptable seismic rating. Ray is to contact Allan Mansell with feedback on the petition, to reflect our positive outcomes and thank him for the work he has done.</p>	<p>Ray to contact Allan</p>
<p>Correspondence: Peace and Justice week will take place during September.</p>	
<p>St Anthony's: The bi-annual Bazaar is planned to be held at St Anthony's during February 2019. A final date has not been confirmed. The church is traditionally used for storage and some selling activities and it is important that the sacred spaces within the church are respected. It is also important to recognise that any proposal to change the Sunday Mass time would require extensive discussion.</p>	<p>Needs discussion with St Anthony's Liturgy Group and Bazaar Committee</p>
<p>Holy Cross: Father Ephrem received a letter from a parishioner asking if the 9.00am Mass could be delayed until 9.15am to accommodate an unknown number of parishioners who commute by bus from the Strathmore area. It is impractical to delay this Mass as the priest is required to travel to St Anthony's for the 10.30 Mass.</p>	<p>Fr Ephrem to reply</p>
<p>Joint Parish Mass; The next combined churches Mass is scheduled for Sunday 30 September at St Patrick's church. A cup of tea and light refreshments will be provided in the Parish Centre under the church</p>	<p>Liturgy Committee</p>
<p>Hearing Loop; A question has been asked if any of our churches have special facilities to assist parishioners who may have hearing difficulties,</p>	<p>Ray to action</p>
<p>Sacramental Programme—Holy Communion; Justine advised the programme was underway with the following known numbers; \$ St Patrick's, 11 Holy Cross, 18 St Anthony's. Ray with check why the numbers at St Patrick's is so low.</p>	<p>Ray</p>
<p>A St Anthony's school; A Mass is being arranged by the school at St Anthony's church for Sunday 26 August at 4.30pm. Ideally this should be part of the parish Mass at 10.30 but the school advises that because of sporting commitments, there will be greater participation at this later time. The last school Mass will be held On Sunday 25 November.</p>	<p>Andrew Gunn</p>
<p>Thank you notes: Discussion on how to thank those parishioners who help with many tasks in our churches during the year. It was agreed that individual "thank you" cards were impractical but we should identify a particular Sunday during</p>	

the year which can be dedicated to this band of volunteers. Possibly at a joint parish Mass. Further discussion required.	
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The meeting closed at 9.45 p.m.

The next meeting will take place at 7.30 pm on Wednesday 01 August 2018 at St Patrick's upstairs meeting room.