

Minutes of Holy Trinity Parish Pastoral Council Meeting

Held at St Anthony's Meeting Room, 7.30pm Wednesday 5 September 2018

Present: Ray Whelan (Chair), Pat Dunn, Fr Ephrem, Fr Gregory. Fr Paul, James Heffernan, Justine Samson , Barry Brook , David Sullivan

Apologies; Andrew Gunn, John Rogers

ITEM OF DISCUSSION	ACTION
The meeting opened with Prayer – Principles of Catholic Teaching--led by Ray	
Our Priests require a separate room to change into their vestments and prepare for Mass at St Anthony's. Fr Ephrem will discuss this matter with the school.	Fr Ephrem
<p>Minutes of last meeting/matters arising:</p> <p>News and Views Kim has indicated that he wishes to relinquish the role of editor by November 2018 It was suggested that we seek a replacement editor and that the News and Views be published as a quarterly magazine.</p> <p>Parish Register – Little progress has been made on the parish register, however there is a need for it to be updated. It was suggested that a parishioner from each church in the parish should meet and go through the role online, amending names that they recognise. The roll could then be distributed to some of the parish groups for similar scrutiny. Finally members of the Parish Council and Finance Committee need to look at it for final scrutiny. The Alpha group mailed to approximately 850 households in the parish and some that were returned unopened have already been amended.</p> <p>Police Vetting: It was emphasised that ALL parishioners who are involved with younger parishioners MUST be police vetted. Anyone who refuses to be vetted must not be allowed to be involved and especially where unsupervised.</p> <p>India Flooding: It was agreed that we would arrange for a collection at all Masses on Sunday 16 September in aid of those suffering from the recent devastating floods in India. Funds would be channelled through St Vincent de Paul. Ray will arrange some collection bins and will check with the Finance Committee if internet banking can be arranged.</p> <p>Parish Manager – This position has been advertised in our weekly newsletter and some surrounding parishes with</p>	<p>Justine/Marianne and possibly Maureen Folan</p> <p>Fr Ephrem</p> <p>Ray</p>

<p>applications closing Friday 21 September. It unfortunately missed the deadline for publishing in the September issue of the Welcome magazine. A Job Description and Employment Agreement have been finalised.</p> <p>This position and our reasons behind the implementation was announced at all Masses on the weekend of 18/19 August. Parishioners should be reminded of this advertisement by the Priest at the end of each Mass.</p> <p>St Vincent de Paul – No progress has been made on this fundraising project for the refugee re-homing projects. An annual report has been received from Brendan Quirk and will be displayed on our church notice boards.</p>	<p>Barry/Fr Ephrem/pat/Justine will handle interviews</p> <p>Andrew to discuss with Annette</p>
<p>Holy Cross Church upgrade: A quantity Surveyor has supplied estimated costings for work required to improve the earthquake standard of Holy Cross church to a level of 67% New Building Standards—with a maximum capacity of 300. Announcements were made at all Masses on the weekend of 1/2 September.</p> <p>It was agreed that a small separate working group from across the parish should be established to establish some options for all parish properties. This group should have a Terms of Reference and a strict timetable to ensure that this essential task does not stagnate.</p>	<p>Ray to discuss with Nick</p>
<p>Correspondence: Peace and Justice week will take place during September.</p>	
<p>St Anthony's: The bi-annual Bazaar is planned to be held at St Anthony's on a Sunday during March 2019. A final date has not been confirmed. The church is traditionally used for storage and some selling activities and it is important that the sacred spaces within the church are respected. The committee need the Saturday to organise the event. There is a proposal to change the Sunday Mass time and this will require extensive discussion.</p>	<p>Needs discussion with St Anthony's Liturgy Group and Bazaar Committee. Ray to advise Andrew.</p>
<p>Holy Cross Wednesday Mass often has an attendance which is too great for the small chapel. A suggestion was made that the Wednesday morning Mass should be held at St Patrick's and another weekday Mass at St Patrick's should be transferred to Holy Cross to keep the balance.</p>	<p>Fr Ephrem</p>
<p>A St Anthony's school Mass was held at 4.30 pm on Sunday 26 August. The Mass was organised by the school children and was a great success.</p>	

<p>Ideally this should be part of the parish Mass at 10.30 but the school advises that because of sporting commitments, there is greater participation at this later time. The last school Mass will be held on Sunday 25 November 2018</p>	Liturgy Committee
<p>Hearing Loop; A question has been asked if any of our churches have special facilities to assist parishioners who may have hearing difficulties,</p>	Ray to check
<p>Sacramental Programme—Holy Communion; Justine advised the programme was underway with the following known numbers; St Patrick’s 4, Holy Cross 9, St Anthony’s 18. Ray will check why the numbers at St Patrick’s is so low. Justine will discuss with Nick if it is ok to use Holy Cross church given the relatively small number of children</p>	Justine & Ray
<p>Thank you notes: Discussion on how to thank those parishioners who help with many tasks in our churches during the year. It was agreed that individual “thank you” cards were impractical but we should identify a particular Sunday during the year which can be dedicated to this band of volunteers. Possibly at a joint parish Mass. Further discussion required.</p> <p>Justine will arrange for thank you cards to Jenny O’Brien for secretarial duties and Denise for arranging the school Mass at St Anthony’s.</p>	Justine

The meeting closed at 9.10 p.m.

The next meeting will take place at 7.30 pm on TUESDAY 2 OCTOBER 2018 at St Anthony’s/